

GDF SUEZ



Application Form for Employment

FIRST HYDRO COMPANY

Post Title:	Closing Date:
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Surname:	Forenames:
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Title for correspondence (eg Mr/Mrs/Ms/Dr):

Address:

Postcode:

Telephone N° (Home):

(Work):

(Mobile):

E-mail Address:

Please indicate preferred method of contact: E-mail Telephone Letter

Education/Further Education (Please give details of all education where applicable to this application)

Name and address of secondary school attended:	Examinations passed/Grade:
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Name and address of College/University attended:	Examinations passed/Grade:
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Training courses attended:

Membership of Professional Bodies

Name of body, level and date of membership obtained (State whether by examination):

IT Skills (Please list the software packages which you are familiar with and indicate your level of competence)

Hobbies and Interests

Supporting Statement – Please give your reasons for applying. It is extremely important that you give as many clear examples as you can, detailing how you specifically meet the requirements of the job. Make sure you include all relevant experience, knowledge or skills; this includes voluntary or unpaid work. It is advisable to address each of the essential criteria separately.

Continue on a separate sheet if necessary. Please put you full name on any additional sheets.

Employment History (Please give previous employment details starting with your current position)

Continue on a separate sheet if necessary with a brief summary of previous employers and roles held. Please put your full name on any additional sheets.

<p>Current Employer's name and address (if unemployed, enter details of last employer, or leave blank)</p> <p>From:</p> <p>Type of business:</p> <p>State position held and briefly outline your main responsibilities.</p> <p>Reason for wanting to leave:</p> <p>Current Salary: £</p>
<p>Previous Employer's name, address and type of business:</p> <p>From:</p> <p>To:</p> <p>Type of business:</p> <p>State position held and briefly outline your main responsibilities.</p> <p>Reason for leaving:</p>
<p>Previous Employer's name, address and type of business:</p> <p>From:</p> <p>To:</p> <p>Type of business:</p> <p>State position held and briefly outline your main responsibilities.</p> <p>Reason for leaving:</p>

References

Please complete this section with the name, address and telephone number of your referees. None of these should be a relative and one should be your current, or if you are unemployed, last employer.

Reference:1 (Current Employer)		
Name and address:	Telephone number and e-mail address:	Period of service:

Reference:2		
Name and address:	Telephone number and e-mail address:	Relationship:

May we contact your referees before interview? Please mark the relevant box. YES NO

I consent to the First Hydro Company contacting my referees as indicated above before or after interview

Signature:

Date:

Where did you see this vacancy advertised?

Do you require a visa to work in the UK? Yes No

If yes, do you hold a permanent visa or work permit to work in the UK? Yes No

Availability and Interview arrangements

Dates when NOT available for interview

We cannot guarantee to avoid these dates but will try to do so.

If appointed when could you take up employment? Date:

You must sign and date this form or tick the box below if you are applying online.

Note: We must interpret strictly and impartially the prescribed conditions regarding nationality and qualifications, but it is not possible to investigate the eligibility of every candidate before interview. You should, therefore, satisfy yourself that you are eligible before you apply.

If you are successful at interview, enquiries into your eligibility will be made. If you are uncertain about any aspect of your eligibility, please contact us.

I declare that the information I have given is, to the best of my belief, true and complete. I authorise First Hydro to process and verify the information subject to the provisions of the 1998 Data Protection Act.

It is our policy to hold all applications for posts within the First Hydro Company for no longer than 6 months.

If you give any information which you know is false, or you withhold any relevant information, this may lead to your application being rejected or, if you have already been appointed, to your dismissal.

Online application (Please tick)

Signature:

Date:

Please return this form to the:- HR Department

First Hydro Company, Dinorwig Power Station, Llanberis, Gwynnedd, LL55 4TY

E-Mail: HR@FHC.co.uk

Diversity Monitoring Questionnaire

First Hydro Company has a policy of equal opportunity. This means that everyone who works for the Company, or applies for a position within the Company, is treated equally, whatever their age, sex, marital status, race, colour, ethnic origin or disability. Information gained from this questionnaire will be used for monitoring purpose only. This document will be kept separate from your application form and treated as confidential.

Post applied for:

Date of birth:

Please mark the boxes which most closely describe you.

I am Female I am Male

I am White – British

Asian – Bangladeshi

White – Irish

Other Asian Background

Other White Background

Chinese

Black Caribbean

Mixed – White and Black Caribbean

Black African

Mixed – White and Black African

Black Other

Mixed – White and Asian

Asian – Indian

Other Mixed Background

Asian – Pakistani

Other Ethnic Background

Disability

Definition: The Disability Discrimination Act 1995 defines a disabled person as one who has physical or mental impairment which has substantial and long term adverse effect on his/her abilities to carry out normal day to day activities.

Do you have a disability? YES NO

If yes, what is the nature of your disability?